

THE CHOIR OF JESUS COLLEGE CAMBRIDGE

The Safeguarding of Children Lood Practice

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- 1 Background and introduction
- 1.1 The Chapel Choir of Jesus College is made up of choral scholars (male and female undergraduates and graduates) and choristers (boys aged between seven and 14). The Director of Music is responsible for the training and direction of the Choir. They are assisted ordinarily in this by two organ scholars (ordinarily undergraduates) who play the organ and piano for rehearsals, services, concerts, recordings, tours and any other events involving the Choir. The organ scholars assist with the direction of the Choir and are responsible for teaching Theory of Music to the choristers. The Director of Music is assisted in the administration of the Choir and its activities by the Chapel & Choir Office Coordinator, who is in turn assisted by the Secretary to the Dean and the Chapel Office. All activities in the College Chapel are overseen by the Dean of Chapel, who is assisted by the Assistant Chaplain. The Director of Music and Dean of Chapel report annually to the College Council on the activities of the Choir and Chapel.
- 1.2 The College is committed to creating and maintaining the safest possible environment for choristers, as well as for its staff and students, and all reasonable steps will be taken to protect all parties from harm. In order to achieve this, the College will ensure its staff and volunteers are carefully selected, screened, trained and supervised. Furthermore, the College will endeavour to keep up-to-date with national developments relating to the care and protection of children and vulnerable adults.

- 1.3 This policy outlines the way in which the College intends to deal with such matters and applies to all members of the College community whose duties bring them into contact with choristers.
- 1.4 The Designated Safeguarding Lead is the Bursar. The Designated Officer for Safeguarding Children (DOSC) with regard to the College and Chapel Choirs' Safeguarding Officer is Dr Christopher Burlinson.
- 1.5 This policy should be read in conjunction with the following documents: Jesus College Safeguarding of Children and Vulnerable Adults policy Chorister

Choral Scholars Handbook

Jesus College First Aid & Medical Policy

Df E publication safe in (September 2016)

Legal Affairs and Employment Sub-Committee report on the Safeguarding Vulnerable Groups Act 2006

Staff policy on the recruitment of ex-offenders

2 Definitions

- 2.1 A is any member of the Chapel Choir under the age of 18.
- 3. Special Provisions
- **3.1** Application of these Provisions

The provisions for special recruitment and training procedures and for the conduct of Disclosure and Barring Service checks are applied only to staff and Fellows working with children or vulnerable adults. The College Council reviews the application of these provisions from time to time, to take account of any changed arrangements in the College, new risks and/ or new legislation.

- 3.2 Recruitment and Training of staff involved in the care and education of choristers
- 3.2.1 The following procedures will be used for all candidates to whom the College offers a position which will bring them into regular unsupervised contact with children or vulnerable adults:

Applicants will be asked to complete an application form.

Identity will be carefully checked and applicants will be required to provide photographic documentation to confirm identity.

Applicants will be asked to provide original documentation to provide proof of qualifications.

Show favouritism to any individual.

Rely on the good name of the College to protect you.

Believe that allegations of inappropriate behaviour never happen to

Take a chance when common sense, policy and practice suggest a more prudent approach.

In addition to this code of conduct, the following guidance is issued to all student members of the choir, with specific reference to choristers:

You must not make any contact with choristers or their families for reasons unrelated to your work as a member of the choir.

On no account should you give a chorister a gift or do anything which could be in any way considered a bribe or inducement to enter into a relationship or give rise to any false allegations of improper conduct against the individual.

There must be no social media contact between adult members and junior members of the choir. This includes being with choristers on Facebook etc.

If you are invited to participate in social activities by chorister families, you are welcome to accept such invitations, but you are asked to inform the Choir and Chapel Office, for the purposes of your own protection.

5.

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- 5.1.4 Playtime on the field outside East House is supervised by the person taking the rehearsal.
- 5.2 Rehearsals, services and other events in the College Chapel
- 5.2.1 Choristers attend rehearsals, services and other events

Designated Officer for Safeguarding Children (DOSC) with regard to the College and Chapel Choirs
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